

IMPORTANT CONTINUING EDUCATION (CE) & LICENSE RENEWAL INFORMATION FOR MN LMFTs

Continuing Education Deadlines for LMFT License Renewal by December 31, 2021

- LMFT License Renewal will open on November 15, 2021. All active LMFT licenses must be renewed by December 31, 2021. (Renewal Fee: \$125.) Past due renewal between January 1 – January 31, 2022 is allowed with payment of an additional \$50 fee. No LMFT license can be renewed after January 31st.
- For LMFT licenses issued **prior to January 1, 2020 – 40 hours** of Board-approved Continuing Education is required. For LMFT licensees issued **January 1, 2020 to October 31, 2021 – A prorated number** of CE is required. (See [CE Proration Chart](#).)
- **40 hours** (or prorated) of Board-Approved CE should be completed **before** you renew your LMFT license. Hours completed on or after January 1, 2020 may be counted.
- **PLAN AHEAD!** If you do not have a Board-issued CE approval number for CE hours needed to meet the 40-hour (or prorated) CE requirement, you must submit an [LMFT Application for CE Course Approval](#) **no later than November 30, 2021**. Applications received by Nov. 30 will be reviewed and the LMFT will receive email notification of application approval or denial by December 23, in time for the LMFT to renew the license prior to December 31. (If course application is denied, it cannot be used to meet the 40-hour CE requirement.)
- **CE applications received after November 30 will not be reviewed until January 2022.** If you must complete CE hours to satisfy the CE requirement between December 1–31, 2021, or prefer to not have to submit the LMFT CE application, you should select a CE program listed on the Board's [website listing of approved CE programs](#). Many CE providers have numerous, approved courses available online/on demand.
- LMFT license renewal requires you to choose between two CE options:
 - Attesting to completion of all required CE hours, with Board-issued CE approval numbers and documentation of CE completion in your possession; or
 - Requesting an extension to complete CE requirements and acknowledging the requirement to file documentation of CE program completion and Board-issued CE approval numbers for all CE hours on or before March 31, 2022.
- At time of LMFT License Renewal, if you: (1) have not completed 40 hours (or prorated amount) of Board-Approved CE; (2) do not have documentation of completion of required CE programs/hours; or (3) do not have a Board-issued CE approval number for all programs/hours, you **may NOT attest to meeting CE requirements for LMFT license renewal**. Instead, you **MUST** request the 90-day extension requiring you to meet these three CE requirements (# of hours; documentation of completion; Board-issued CE approval number) by March 31, 2022. Any LMFT requesting the 90-day CE extension will be subject to CE audit.
- Every LMFT must complete at least **3 hours of Board-approved CE on Ethics**. Appropriate topics include “professional ethics, family law, professional socialization, professional organizations, legal issues or interprofessional cooperation.” Board-issued CE approval emails indicate whether a program has been approved for Ethics CE. If requesting Ethics CE approval when filing an [LMFT Application for CE Course Approval](#), you must identify the specific program and/or portion of program for which Ethics CE is requested.
- Every LMFT Board-approved Supervisor must complete at least **4 hours of Board-approved CE on Supervision**. If your initial 30 hours of required supervisor training was completed after January 1, 2020, that training satisfies the 4-hour CE requirement for the 2020-2021 CE reporting period. Board-issued CE approval emails indicate whether a program has been approved for Supervision CE. If requesting Supervision CE approval when filing an [LMFT Application for CE Course Approval](#), you must identify the specific program and/or portion of program for which Supervision CE is requested.
- You may seek an exemption from continuing education only if you meet the requirements of [Minn. Rule 5300.0320, subpart 11](#). If you qualify under this rule, you **must contact the Board** to request a CE exemption form.
- The 2021 MN Legislature amended the MFT Practice Act to require every LMFT complete four hours of Cultural Competency continuing education. (See [Minn. Stat. 148B.31\(b\)](#).) This requirement takes effect **next year (2022-2023 CE Reporting period)**.

CE Proration Chart – For LMFT Licenses Issued January 1, 2020 – December 31, 2021

Month Licensed	2020 CE Hours / (Ethics CE Hours)	2021 CE hours / (Ethics CE Hours)
January	38.5 (3)	17.5 (1.5)
February	36.75 (3)	15.75 (1.5)
March	35 (3)	14 (1.5)
April	33.25 (3)	12.25 (1.5)
May	31.5 (3)	10.5 (1.5)
June	29.75 (3)	8.75 (1.5)
July	28 (3)	7 (1.5)
August	26.25 (3)	5.25 (1.5)
September	24.5 (3)	3.5 (0)
October	22.75 (3)	1.75 (0)
November	21 (3)	0 (0) (For the 2020-2021 CE reporting period) 40 (3) (For the 2022-2023 CE Reporting Period)
December	19.25 (3)	0 (0) (For the 2020-2021 CE reporting period) 40 (3) (For the 2022-2023 CE Reporting Period)